



## **Dudley Canal and Tunnel Trust**

### **Role: Treasurer - Voluntary**

Dudley Canal and Tunnel Trust is seeking to recruit a treasurer to work with the Chair, Chief Executive, and Board of Trustees to develop its governance, strategic plans and the financial management and reporting for this vibrant Charity.

The Trust has been in operation over sixty years and runs guided boat trips through ancient scheduled monuments and abandoned industrial mines, cruises on the canal, education workshops, special events and a large onsite catering establishment. Through Enterprises, its wholly owned trading arm, it runs a large onsite gift shop and corporate and hospitality department.

This is an exciting time to join us as the Trust looks to review and reposition several of its offers and develop plans and goals that will ensure it remains sustainable, vibrant, and engaging for all.

#### Duties

- The post holder will monitor the financial administration & health of the charity, and report to the board of trustees at regular intervals, in line with best practice and in compliance with the governing document and legal requirements.
- The treasurer will be involved in budgeting and strategic financial planning, financial and management reporting, risk assessment, risk management and production of annual accounts, and is likely to be involved in areas such as investments, governance, reserves and pensions.
- The postholder will also be expected to act as a signatory for the Trust's finances.
- Contact & meetings with the Trust's Finance Manager and Chief Executive on a regular basis.

Experience of financial management is required, experience of charities and governance advantageous.

Commitment – Regular support to Trust staff, 6 x Trust Board Meetings (mix of in-person and virtual), 1 x Annual General Meeting and 1 x Board Away Day. Requests for further information or to apply, please send in an initial CV and covering letter to Kerry

Ingram [kerry@dctt.org.uk](mailto:kerry@dctt.org.uk) or post to Dudley Canal and Tunnel Trust, 501 Birmingham New Road, Dudley, West Midlands. DY1 4SB.

[www.dudleycanaltrust.org.uk](http://www.dudleycanaltrust.org.uk)